

Ormsby City Council Meeting March 6, 2018

Meeting was called to order at 6:30 pm by Mayor, Charles Waterbury. The meeting was moved from Monday, the 5th to the 6th due to weather.

Roll Call:

- Members Present: Angie Mohlenbrock, Karen Waterbury and Laura Baarson. Council Member Hanson was unable to attend.

Approval of last month's minutes:

- Last month's financial reports and minutes were read and approved on Motion by Council Member Mohlenbrock and seconded by Council Member Waterbury. Motion carried on a 4-0 vote.

Presentation of Claims:

- Claims were reviewed and signed by City Council Members. Approval to pay claims was made on a Motion by Council Member Waterbury and seconded by Council Member Baarson. Motion carried on a 4-0 vote.

Update from Ron Fast:

- Ron was not at the meeting, but the Council would like him to get a list of unlicensed vehicles in the City so letters can be sent out after the April meeting.

City Hall Roof Leak:

- After the February meeting, it was discovered that the roof at the City Hall is leaking through the ceiling tiles, onto the wood flooring and also through to the basement level. The Clerk contacted Barga from Mt. Lake to take a look at the situation and a claim was made with the League of Minnesota Cities. Barga will be giving the City an estimate on repairs to the roof, but in the meantime were able to do an emergency patch to the roof to prevent further damage inside the building. The patch will be covered by the City's insurance. Repair or replacement of the roof will not be covered by insurance but any damage to the wood flooring, ceiling tiles, etc., will be covered. Mitch Benish, the adjuster with the League, emailed the Clerk with various options that the City would have regarding repairs, etc. It was decided to table this until the April meeting so the Clerk can get some estimates for the repair or replacement of the roof from a couple of different companies. It was the Council's position that the building should be repaired, keeping its existing character. Mayor Waterbury suggested maybe having a Town meeting to get the input from area residents regarding the building. The Clerk will start looking for grant money to help with the repair of the roof.

Auditor Agreement:

- Richard Holmberg, the City's Auditor, sent an Agreement for his services for preparing the City's annual Audit. There is a small increase of \$150.00 this year, making the amount of the Agreement \$5,550.00. Although the Council felt this was somewhat high, the former City auditor from Roessler & Nuss had been charging the City over \$8,000.00 for the same service. A Motion was made by Council Member Waterbury and seconded by Council Member

Mohlenbrock to approve the Agreement from Richard Holmberg. The Motion carried on a 4-0 vote.

Fire Department:

- Kristi Connell has applied to join the Fire Department, and a background check was done by Watonwan County. After reviewing the background check a Motion was made by Council Member Waterbury and seconded by Council Member Mohlenbrock to approve Kristi Connell's Application. The Motion carried on a 4-0 vote.

Water/Wastewater Issues:

- The Clerk informed the Council that there were no pending shutoffs in March.
- Steve Firchau, the City's wastewater operator from St. James, would like to have someone from Ormsby check the lift stations if an alarm goes off during the night. If St. James has to respond to the alarm it costs Ormsby two hours of overtime. After a short discussion, it was decided that the City would like St. James to keep on responding to any alarms regarding the lift stations.
- The Clerk drafted a letter to Doug Nibbe regarding a dye test at his property in Ormsby. A Motion was made by Council Member Baarson and seconded by Council Member Mohlenbrock to approve the letter. The Motion carried on a 4-0 vote.

Old/Follow-up Business:

Mayor's Agenda Items:

Council's Agenda Items:

Clerk's Agenda Items:

- The Clerk would like some type of storage closet either made or purchased that could be locked to store the yearly financial information and audits since her office is getting full. Mayor Waterbury found a unit at Sam's Club for \$299.98 and Council Member Baarson will look into it further. There was also a discussion of a coat rack being installed at the Fire Hall. These matters will be tabled for the April meeting.

Announcements:

- Next meeting is **Monday, April 9, 2018, at 7:00 p.m.** This was changed from Monday, April 2, so the Clerk can be better prepared with the financial reports and bills.

Motion to Adjourn:

- Motion to adjourn was made by Council Member Baarson and seconded by Council Member Mohlenbrock. The Motion carried on a 4-0 vote.

Respectfully Submitted by Angela Sokolofsky, City of Ormsby-Clerk: